

A printed or saved copy of this document is not the official version



Queensland Corrective Services Intranet

## Procedure - Brisbane Women's - Chaplaincy Access to Alcoholic Wine for Religious Services

### Purpose

1. Process
2. Application for issue of wine
3. Access and control of wine

### Purpose

To ensure that the interface between the operations of the facility and the work of approved religious visitors, in pastoral care and spiritual formation, is effective and supportive of offender rehabilitation.

### 1. Process

- a. The centre will provide a quantity of alcoholic wine (no more than 750ml) for issue to approved religious visitors for the purpose of conducting religious services.
- b. The wine will be stored in a locked cabinet in the centre services supervisor's office located at the gate house.
- c. The duty centre services supervisor will be responsible for the containment and release of an agreed quantity of wine to religious visitors on the day of the scheduled religious service. The duty centre services supervisor will be responsible for the maintenance of a register recording the following details:
  - i. date/time;
  - ii. name of religious visitor;
  - iii. quantity issued; and
  - iv. signature of centre services supervisor and religious visitor.

### 2. Application for issue of wine

- a. Religious visitors wishing to use wine during religious services must provide the general manager with a schedule of services for which wine is required, along with a written request for wine to be issued at a quantity of 10mls per service.
- b. A copy of the written approval will be attached to the wine issue register with the original retained by the religious visitor.

### 3. Access and control of wine

- a. A screw top measuring container will be provided by the centre for exclusive use in the carriage of wine to the chapel for religious services. This container will be returned after each occasion of use to the centre services supervisor office.
- b. Religious visitors with approval for the issue of wine will liaise with the duty centre services supervisor upon arrival to the centre in order to collect the required quantity of wine.
- c. The religious visitor will maintain secure custody of the wine at all times.
- d. All wine issued must be consumed during the religious service.
- e. The wine identified for use in religious services will not be used for any other purpose.

A printed or saved copy of this document is not the official version

### Procedure Properties

**Title:** Brisbane Women's - Chaplaincy Access to Alcoholic Wine for Religious Services  
**Category:** Offender Management  
**Version:** 01  
**Implement Date:** 31 January 2008  
**Application:** Brisbane Women's Correctional Centre  
**Availability:** Public

### QCS Procedures

- Religious Visitors

### Local Procedures

- Brisbane Women's - Chaplaincy Access to Prisoners - Accommodation Areas

Jim Mullen  
Assistant Director-General, Custodial Operations